

# Human International Academy San Diego & Newport Beach

## J-1 VISA Internship Program



### Human International Academy

San Diego Campus : 123 Camino De La Reina W-200, San Diego, CA 92108 Tel: 1(619)501-8091 Fax: 1(619)501-9027

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# J-1 Internship Program

The program includes a company placement in accordance with your request, setting up interviews, visa procedure support, and job guidance in the U.S. after completing the internship program.

J-1 visa status allows “trainees” to work for a maximum of 18 months (or 12 months in some fields) with pay, so that s/he can offset some of the financial burden. The trainee may get a chance to be a regular employee with this company if they qualify.

However, it is more complex to obtain a J-1 visa than an F-1 visa, so the process of a J-1 visa requires careful attention.

Please refer to the following explanation about J-1 visas.

## ■ J-1 visa (Exchange Visitor Program)

The J-1 visa is a nonimmigrant cultural exchange visa issued by the U.S. Department of State. The purpose of the program is to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchanges. International educational and cultural exchanges are one of the most effective means of developing lasting and meaningful relationships. (Department of Homeland Security)

## ■ Qualifications for the program

● **Age:** 20~35

● **Background** ※must meet one of the following.

1. Completion of a university and at least 1 year career experience in the same field. (outside the US)
2. A current university student completed associate degree or within 12 months after graduation from a university. (outside the U.S)
3. At least 5 years career experience (outside the U.S)
4. Advanced level English: TOEFL 450~500 TOEIC 650~700

(We provide an Intensive English course for students who do not have enough English ability)

\*The field of your internship MUST meet your university major or career experience outside the U.S

## ■ Host Company and Compensation

● **Host Company**

Host companies are located over all of the U.S. and there are various type of businesses such as travel, trading, transportation, IT, accounting, law office, real estate, advertising, publishing, apparel, finance, consulting, food product, and so on. Please contact us about other types of business.

● **Compensation**

Amount of compensation will depend on your qualifications. It may be lower then \$1,000/M, or more then \$3,000/M. You need to directly negotiate with the host company about the final compensation.

# J-1 VISA Program Process

## ●Plan A

Apply for J-1 visa in home country.

## ●Plan B

Apply for F-1 to take ESL classes in HIA and change the status from F-1 to J-1.

## ●Plan A

### ①Application for the program

Please submit an application form and a resume. Upon receiving them, we evaluate the eligibility.

### ②Host Company Arrangement ( 2 weeks ~ 2 months)

\$500 for the application fee must be paid when you are approved. Then we start arranging for a company.  
※If you prefer to pay the fee by credit card, please fill out credit card information on the agreement form.

### ③Internship Interview

Interviews would be over telephone or Skype. We set up a maximum of 3 interviews. If for any reason the candidate is not accepted, we will set up another 3 interviews for an additional cost of \$100.

## PAYMENT

### ④DS-2019 (1~2 months)

**\$4,400 for the program fee must be paid within 5 business days after receiving an acceptance letter from the host company.** We will not proceed to the next step without the payment. The trainees are required to purchase designated insurance. The insurance fee would be **\$300 for 6 months, \$600 for 12 months, and \$900 for 18 months** and must be paid with the program fee.

### ⑤J-1 interview at the U.S. Embassy

You need to prepare for the interview with DS-2019, other required documents, and your understanding about your training position. The interviewer may ask you some questions about your internship. Please note that your comments **MUST** meet the explanation indicated on your DS-2019 and other documents. Otherwise, it may be denied. ※HIA will provide guidance for the interview.

### ⑤Approval of J-1 visa/ Preparing for departure

You will receive your passport with stamp of a J-1 visa approximately a week after the interview, so please prepare for departure. (e.g. reservation for air ticket, packing, and so on)  
We provide arrangements for accommodations such as homestay, dormitory, or hotel only for Newport Beach and San Diego Area. (only hotel arrangement for other areas)  
If necessary, you may take an ESL course for a maximum of 4 weeks (15hrs/week) at HIA.  
※You may enter the U.S. 30 days before the starting date. (The starting date is indicated on DS2019)

### ⑥Internship starts (maximum of 18 months/12months in some fields)

We hope that you are able to utilize your skills and experience in your internship so that you can get a chance to be a regular employee with this company. We also provide guidance for local job research such as a job fair schedule.

## ●Plan B

### ①Application for the program and F-1 visa

Please submit an application form, financial statement (approx. \$2000/M), a copy of passport, registration fee of \$100. Upon receiving them, we will issue an I-20 and mail it to you. If necessary, please fill out an application form for accommodations. (please indicate any allergies for homestay arrangement)

### ②F-1 visa Procedure / Interview at the U.S. Embassy (2 weeks ~ 1 month)

Please prepare all required documents for F-1 visa such as DS-156, DS-157(16~45 years old male only), and DS-158, and make a reservation for the F-1 visa interview. SEVIS fee and visa application fee must be paid at the same time. When you have an interview, please note that your intent is ONLY to **STUDY** in the U.S. (NOT to work).

Please DO NOT mention "Internship" or "Work" during the interview.

### ③Approval of F-1 visa / Preparing for departure

You will receive your passport with stamp of a F-1 visa after approximately a week after the interview, so please prepare for departure. (e.g. reservation for air ticket, packing, travel insurance, and so on)

We will give you the information about your host family 1 ~2 weeks before your departure.

### ④ESL Program Starts / Host Company Arrangement

We provide a placement test during the orientation on your first day, and the class starts the next day. Please prepare to pay for text books (\$90~\$145). We set up an interview a few months before you start internship.

※\$500 for application fee must be paid for company arrangement.

### ⑤Internship Interview

Interviews would be over telephone or Skype. We set up a maximum of 3 interviews. If for any reasons the candidate is not accepted, we will set up another 3 interviews for an additional cost of \$100.

### ⑥Change of Status from F-1 to J-1 (approximately 4~5 months)

After completion of a company placement, \$5,900 (\$1,500 for change of status fee and \$4,400 for the program fee) must be paid. Once we confirm the payment, we start the procedure of change of status.

※Even though your change of status is approved in the U.S., once you leave the U.S., you must obtain a new visa before returning to the U.S.

If you return to your home country to apply for J-1 visa, you do not need to pay \$1,500 for a change of status fee, and we highly recommend this method.

### ⑦Internship Starts (maximum of 18 months/12 months in some fields)

We hope that you are able to utilize your skills and experience in your internship so that you can get a chance to be regular employee with this company. We also provide guidance for local job research such as a job fair schedule.

# Human International Academy

If you would like to study English before starting your internship, you may take our ESL course for a maximum of 4 weeks (15hrs/week) at HIA San Diego or Newport Beach.  
 ※You may enter the U.S. 30 days before the starting date. (The starting date is indicated on DS2019)

## San Diego Campus



HIA San Diego campus received the award for three consecutive years from a study abroad agency in Europe, so many students all over the world come here to study English. San Diego is one of the safest and fun cities in the U.S. It is known for its year round warm climate, allowing for all kinds of activities.

### ■ ESL

**1 week: \$220**  
**2 week: \$420**  
**3 week: \$620**  
**4 week: \$700**

※Price includes application fee and tuition (15hrs/week), but not text books.

### ■ Homestay

**1 week: \$400**  
**2 week: \$600**  
**3 week: \$800**  
**4 week: \$1,000**

※Price includes arrangement fee, single room fee, and breakfast & dinner

### ■ Dormitory

**1 week: \$433**  
**2 week: \$765**  
**3 week: \$850**  
**4 week: \$850**

※Price includes arrangement fee and single room fee, but not meals.

※Airport Pick-Up Fee: \$70

### San Diego Campus Kodai Sato

San Diego is a very beautiful city, so it attracts tourists from around world. We assist students in a variety of ways including program, visa, daily life issues, and so on. We are looking forward to seeing you!



### Newport Beach Campus Satomi Matsusaka

We have a very friendly staff, instructors, and students, just like a family! We assist students in a variety of ways including, program, visa, daily living, and so on. We hope that you enjoy the program.



## Newport Beach Campus



HIA Newport Beach campus has relatively small classes and a homelike atmosphere, so students and school staff are very close and friendly. The city of Newport Beach is located in Orange county known for the setting for the TV drama "OC", Many famous and wealthy people live in Newport Beach. Students can enjoy their studies and outdoor activities in a wonderful setting.

### ■ ESL

**1 week: \$180**  
**2 week: \$360**  
**3 week: \$540**  
**4 week: \$680**

※Price includes application fee and tuition (15hrs/week), but not text books.

### ■ Homestay

**1 week: \$400**  
**2 week: \$600**  
**3 week: \$800**  
**4 week: \$1,000**

※Price includes arrangement fee, single room fee, and breakfast & dinner.

### ■ Hotel

We arrange a hotel close to school at a special price.

Please contact us about the details.

※Airport Pick-Up Fee: \$125

# Required Documents for J-1 visa

## **■Original Copy**

### **①Transcript of the highest level of education (English)**

We recommend you prepare extra copies for the visa procedure. If the transcript does not indicate the DATE, please prepare a diploma, too.

### **②Financial Statement (English)**

We recommend you prepare extra copies for the visa procedure. The statement needs to show enough funds in your or your sponsor's account. For your reference, it would be \$10,000 for 12 months and \$15,000 for 18months.

## **■Sendable Documents via E-mail or Fax**

### **①Application form**

Please fill out the application form attached separately

### **②Resume (English)**

We evaluate the eligibility for the program by the resume. When you are approved, you need give us the full name and the title of the person in charge of all companies you worked for because the procedure of DS2019 requires this information.

### **③A copy of passport**

Please make a copy of the picture page. If you have been issued other U.S. visa before, please make a copy of those pages, too.

### **④Acceptance Letter**

Upon receiving the letter from the host company, we send it to you.

### **⑤DS-7002(Training/Internship Placement Plan)**

Upon receiving the form from the host company, we will send it to you. DS-7002 describes your training position at the host company. Please fill out the first page 『Participant Information』 and 『Contact Agreement』. We fill out the second page.

### **⑥Participant Eligibility Form**

Upon receiving this form from the host company, we send it to you. Please sign the bottom of the second page.

### **⑦Confirmation of Existing Insurance**

The trainees are required to purchase insurance. The insurance must cover the entire term of your internship. For your reference, it would be \$300 for 6 months, \$600 for 12 months, \$900 for 18 months.

※The insurance can NOT be cancelled nor refunded.

### **★English Interview**

You need to have a telephone interview to evaluate your English level before the DS2019 is issued. We will provide the details about the interview.

### **★We provide the information of visa interview after DS2019 is issued.**

## **■Required Documents for Change of Status from F-1 to J-1**

### **①A copy of I-20**

The I-20 must be valid 3 or 4 more months for a visa procedure. Please prepare all I-20 you have ever had.

### **②A copy of I-94**

The little white paper attached on your passport.

### **③SEVIS Fee Receipt**

The receipt you paid for F-1 visa

## ■ **Important!!**

### ① **Application Fee \$500**

Upon approval of the eligibility for the program, please make a payment of application fee and submit the agreement form. We will not set up an interview without this process. Please read and understand the following policies before you apply.

### ② **Host Company and Interview**

We set up an interview based on your resume. The interview would be over the phone from your home country. We set up a maximum of three interviews. If for any reason the candidate is not accepted, we will set up another three interviews for an additional cost of \$100.

### ③ **Visa-Application Process**

There is no guarantee the approval of any type of visa regardless of visa sponsors because the U.S. Department of Homeland Security will determine the approval of the visa. You need to prepare for the interview with DS-2019, other required documents, and your understanding about your training position. The Interviewer may ask you some questions about your internship. Please note that your comments MUST meet the explanation indicated on your DS-2019 and other documents and your background. Otherwise, it may be denied. ※HIA will provide guidance for the interview.

### ④ **Insurance**

The trainees are required to purchase insurance. The insurance must cover the entire term of your internship. For your reference, it would be \$300 for six months, \$600 for 12 months, \$900 for 18 months. The fee must be paid with the program fee.

### ⑤ **Refunds**

Application fee of \$500 is non-refundable.

Please refer to the following cancellation policies.

※**The insurance fee will be refunded if you cancel before you depart, but it can not be cancelled nor refunded after you arrive the U.S.**

#### ● **Cancellation Fee (Application Fee of \$500 is included)**

- \* After completion of company placement and within 5 business days : **\$1,800**    ※Refund Fee: **\$3,100**
  - \* After completion of company placement and after 6 business days : **\$3,700**    ※Refund: **\$1,200**
  - \* In case visa is denied. : **\$2,900**    ※Refund: **\$2,000**
- ※The fee will be calculated in U.S\$ on the exchange rate at the time of refund.

●**There is no refund for any personal reasons after J-1 visa is approved.**

### ⑥ **Payment for the Program Fee**

If you prefer to pay the fee all at once after completing company placement, please fill out your credit card information on the agreement form, so that we can charge all fees at that same time. You can also make a payment by wire transfer.



### **San Diego Beach Campus**

123 Camino De La Reina W-200, San Diego CA 92660

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### **Newport Beach Campus**

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